

# Natural Pediatric Medicine, LLC – Dr. Robin Russell

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## Financial Policy and Fees

Thank you for choosing Dr. Robin Russell as your naturopathic physician. Please read the following financial and fee policy thoroughly prior to your visit. It is important to Dr. Russell that you understand the billing and fee policies. If you have any questions or need clarification, please feel free to ask.

### Payment policy

Payment in full is required at the time of service, unless Dr. Russell is billing insurance. If Dr. Russell bills your insurance company, and you are responsible for a co-payment, it will be due at the time of service. If you do not have insurance or have a plan that is not contracted with Dr. Russell, a prompt payment discount of 20% is available on office visits when payment is received at the time of service. Dr. Russell accepts cash, checks, debit cards, Visa, MasterCard and Discover.

### Insurance

Insurance benefits vary greatly from policy to policy and it is your responsibility to be aware of the extent and limitations of your coverage for Naturopathic Care. Some of the testing that Dr. Russell recommends may not be covered by your insurance plan. Insurance companies may refuse coverage or only pay a portion or percentage of your fees. You will be responsible for any and all fees not covered by your insurance plan. If Dr. Russell is not contracted with your insurance company, you will be required to bill your own insurance company for reimbursement. Dr. Russell will provide you with the proper forms to assist you in collecting insurance reimbursement. As standard protocol, Dr. Russell will release to your insurance company, or companies, any and all information necessary to process an insurance claim so that payment(s) may be made to Dr. Robin Russell.

### Non-covered services

Insurance companies do not cover the following services thus it is your responsibility for these fees.

1. Nutritional supplements- Nutritional supplements recommended by Dr. Russell are not covered by insurance. You are not obligated to purchase them at Dr. Russell's office. Supplements are available at the office as a convenience. If you choose to purchase supplements at Dr. Russell's office, payment in full is due at the time of purchase.
2. Missed Return office appointment charge- \$50.

### Cancellation and no-show policy

Dr. Russell requires a minimum of 24-hours notice if canceling an appointment. If it is not an emergency situation, and you cancel less than 24-hours before your scheduled appointment, you may be charged for the missed appointment.

**I acknowledge that I have read and fully understand this financial and fee policy. I agree to the above stated fees and charges. All of my questions have been answered.**

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Date

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Signature of Patient